

Collector Webinar

December 30, 2020



Agenda

- Who we are – E-Cycles State Standard Plan Team and Recyclers
- Contract Extensions 2021
- Reporting, Re-Registration
- Recent Email with Training Materials and Other Resources
- Requesting Bills of Lading
 - Signature Needed
- Collector Payments
- Who to contact with questions or issues



National Center for Electronics Recycling

Who Are We?

- Non-profit 501c3, est. 2005, in Vienna, WV
- Involved in Federal, State & Association Projects
- Conduct Research, Run Collection Programs
- Partner with NERC on Electronics Recycling Coordination Clearinghouse (ERCC)
- Manage Oregon State Contractor Program, Vermont State Standard Plan, administer ERRO Illinois Manufacturer Clearinghouse
- Our Mission: Dedicated to the development and enhancement of a national infrastructure for the recycling of used electronics in the U.S.

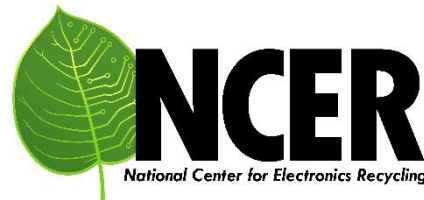




“State Standard Plan”

Background: ANR has contracted with the **National Center for Electronics Recycling (NCER)** for the implementation of the State Standard Plan (“SSP”), or the **VT Ecycles Program**, since PY4 (2014). Currently starting PY10 in 2021.

NCER partners with another non-profit based in Vermont - **Northeast Recycling Council (NERC)** to implement the SSP.



State Standard Plan Team

- Jason Linnell, Executive Director, NCER
 - Contracting, recycler issues, working with ANR project manager
- Heather Smith, Senior Manager, NCER
 - Web maintenance and materials
- Robert Ward, Data Analyst, NCER
 - Invoicing, payments, data management, reports
- Lynn Rubinstein, Executive Director, NERC
 - Recycler auditing, waste sorts, working with ANR
- Robert Kropp, Office Manager, NERC
 - Collector shipment requests and issues

Email Jason Linnell at
jlinnell@electronicsrecycling.org
If you'd like a copy of this list of
contacts.



Transporters/Recyclers We Use

- Good Point Recycling (GPR or American Retroworks, Inc)
 - Facility for sorting and consolidating VT E-Cycles Material in Middlebury, recycling in Brockton, MA
- URT (Universal Recycling Technologies)
 - Facility for receiving and recycling VT E-Cycles Materials in Dover, NH, some in Janesville, WI
- ERI (formerly Electronic Recyclers International)
 - Facility for receiving VT E-Cycles Material in Holliston, MA and recycling in Plainfield, IN

All have various policies for costs of non-covered devices, please check with them.

SSP can re-assign recycler based on request or feedback from the collector or other reasons





Reminders

Contract Extensions

- Simple one-page amendment to existing contracts sent early December from Robert Ward (robert@electronicsrecycling.org)
- NO CHANGES to terms, just extends through December 31, 2021
- Please sign and return as soon as possible to Robert Ward or Jason

Registration

- Registration – all collectors must re-register in January to fulfill the 2021 requirement (Karen reviews the registrations and will contact you if there are any clarification questions).
 - Verify details and make changes, especially for sorting/non-sorting, capacity for covered, and company contacts



Identifying Capacity for Covered

- Capacity on registration and in contract is for “covered electronic waste” **ONLY** – do not include space for non-covered.
 - Example – site can hold 4 Gaylords, but dedicates one to non-covered; capacity = *“At Least 2 or more Gaylords or pallets”*
- Ensure capacity is correct for current site and any changes that occur
 - Compensation can go up or down with changes in capacity – month after registration change

Video for re-registration walk-through included in training materials email last week and on ANR site.

Vermont E-Cycles Training Materials and Resources

The Vermont State Standard Plan (SSP) team - the National Center for Electronics Recycling (NCER) and Northeast Recycling Council (NERC) - hope all of you are doing well and staying safe in the final weeks of 2020. We are reaching out to make sure all VT E-Cycles collectors are aware of several helpful training and other resource documents and videos that are available. These resources are intended to help keep you and your staff up to date on procedures to follow to continue participating in the program and ensure the safe and effective collection of electronics from Vermonters. The documents and videos are available on the Vermont ANR E-Cycles web page and our SSP websites:

- [ANR E-Cycle Page](#)
- [State Standard Plan Collector Resources Page](#)

On the administrative side, ANR has recently released several videos on registration:

- [Who Must Register in Vermont](#): this video covers which entities - collection events, transporters and recyclers - must register with ANR.
- [Video Walk-Through on Updating Your Registration](#): Registration Program must be updated (by law) every 5 years. ANR encourages locations that have already re-registered for the 2021 registration updates as necessary and for all other locations that have not registered to do so no later than the beginning of PY 2021.
- [Registering a Collection Event Video Walk-Through](#)

Training and
other Materials
Resources
Available on the
VT SSP and ANR
websites – go to

[www.electronicrecycling.org/
vermont](http://www.electronicrecycling.org/vermont)

or

vtecycles.org



Annual Report

- Reporting through ReTrac due January 31, 2021
 - Questions? Contact Becky Webber, 802-522-3658
rebecca.webber@vermont.gov
 - Around January 15th - 20th NCER will send full year 2020 reports to each collector, data also available in online system – look for email from
robert@electronicsrecycling.org



Annual Report Demo Video





How to Request a Pickup





How To Request A Pickup

3 Methods:

- Online at www.electronicrecycling.org/vermont (preferred)
- Email vt-escrap@nerc.org or robert@nerc.org
- Call 802-254-3636 and leave a voicemail if no answer

You will receive an email with BOL link after SSP team has approved the request. Can contact the recycler to schedule pickup.



Signing BOLs

- Collector signature line must be completed at pickup or shortly after
- Verifies devices are from covered entities
- Confirms actual count of Gaylords picked up
- 2nd signature line on BOL (1st is for recycler)

“By signing below, collector verifies that persons delivering electronic waste under this Contract are covered entities and that all materials shipped as 'covered' material was received from 'covered entities' under the Program.

Collector Signature: _____”

BILL TO/AGENT:
 NCER
 161 Studio Lane
 Vienna, WV 26105
 Fax: 866-463-4988
 vermont@electronicsrecycling.org

SHIP FROM:
 EW #: 000
 Sample Collection Site

 123 main st
 vermont, VT 00000

CARRIER:
 VT Facility #:162
 Terri Test Transporter/Recycler
 3046124352
 1119 Deerfield Drive
 Fairmont, WV 26554

Provide one copy to Carrier
Fax/email one copy to NCER within 2 days
Keep original for your files

SHIP TO:
 VT Facility #:162
 Terri Test Transporter/Recycler
 3046124352
 1119 Deerfield Drive
 Fairmont, WV 26554

RECEIVED, subject to the classifications and lawfully filed tariffs in effect on the date of the issue of this Bill of Lading, the property described above in apparent good order, except as noted (contents and condition of contents of packages unknown), marked, consigned and destined as indicated above which said carrier (the word carrier being understood throughout this contract as meaning any person or corporation in possession of the property under the contract) agrees to carry to its usual place of deliver at said destination if on its route, otherwise to deliver to another carrier on the route to said destination. It is mutually agreed as to each carrier of all or any of said property over all or any portion of said route to destination and as to each party at any time interested in all or any said property, that every service to be performed hereunder shall be subject to all the Bill of Lading terms and conditions in the governing classification on the date of shipment. Shipper hereby certifies that they are familiar with all the Bill of Lading terms and conditions in the governing classification and the said terms and conditions are hereby agreed to by the shipper and accepted for themselves and their assigns. NOTICE: Freight moving under this Bill of Lading is subject to the classifications and lawfully filed tariffs in effect on the date of this Bill of Lading. This notice supersedes and negates any claimed, alleged or asserted oral or written contract, promise, representation or understanding between the parties with respect to this freight, except to the extent of any written contract which establishes lawful contract carriage and is signed by authorized representatives of both parties to the contract.

Shipper Signature: _____
 By signing below, collector verifies that persons delivering electronic waste under this Contract are covered entities and that all materials shipped as 'covered' material was received from 'covered entities' under the Program.
 Collector Signature: _____

*HAZARDOUS MATERIALS MARK WITH X TO DESIGNATE HAZARDOUS MATERIALS AS REFERENCED IN 49CFR/172.202
 When transporting hazardous materials include the technical or chemical name for n.o.s.(Not otherwise specified) or generic description of material with appropriate UN or NA number as defined in US DOT Emergency Communication Standard (HM-129C)



Line #	Product Type	HM*	Pounds
1	Covered Electronic Waste * (SORTED)		500
2	Covered Electronic Waste * (SORTED)		500
3	Covered Electronic Waste * (SORTED)		500
4	Covered Electronic Waste * (SORTED)		500
5	Covered Electronic Waste * (SORTED)		500
6	Covered Electronic Waste * (SORTED)		500
7	Covered Electronic Waste * (SORTED)		500
8	Covered Electronic Waste * (SORTED)		500
9	Covered Electronic Waste * (SORTED)		500
10	Covered Electronic Waste * (SORTED)		500
11	Covered Electronic Waste * (SORTED)		500
12	Covered Electronic Waste * (SORTED)		500



Collector Payments



Table 1: COMPENSATION RATES FOR COLLECTION LOCATIONS FOR COVERED ELECTRONIC WASTE*

*Collectors shall separate covered electronic waste from non-covered materials as a condition of payment.

Amount of Payment to Collection Locations	Storage Capacity of Covered Electronic Waste at collection location or consolidation point
5 cents/lb.	At least 2 Gaylords or pallets
6 cents/lb.	At least 4 Gaylords or pallets
7 cents/lb.	At least 6 Gaylords or pallets
8 cents/lb.	At least 8 Gaylords or pallets
Payment of 2 cents/lb. for the transport from a collection location to another collection location.	9 cent per lb maximum for collection + transport



Payment Schedule and Electronic Payments

- NCER invoices ANR by or before the 15th of each month for all of the prior month shipments
- ANR pays *exactly* 30 days later
 - January 1st-30th shipments invoiced on February 15th, paid on March 15th
 - NCER writes checks within a few days of ANR payment
- Electronic payment may be faster than checks, don't get lost!
 - Free through bill.com, create account and enter bank info, will get email notice of payments coming



E-Cycles Contacts

- Pickup requests, BOL issues – Robert Kropp or Lynn Rubinstein at NERC, robert@nerc.org or lynn@nerc.org, 802-254-3636
- Website/login issues: Robert Ward, robert@electronicsrecycling.org, 681-229-3032 or Jason Linnell at NCER, jlinnell@electronicsrecycling.org, 304-374-8144
- Contracting/payment issues/ recycler pickup or pallet/Gaylord issues: Jason Linnell at NCER
- Collector registration/Retrac reporting/Training: Karen Knaebel, Karen.Knaebel@vermont.gov, (802) 522-5736 or Becky Webber, rebecca.webber@vermont.gov, 802-522-3658



VT SSP Collector Website

<http://www.electronicrecycling.org/Vermont> – under collector resources

- Collector Tools: Guidance doc, sample agreement, etc.
- Gaylord Labels
- Media Toolkit to promote site
- Past webinar recordings
- New ANR video walk-throughs



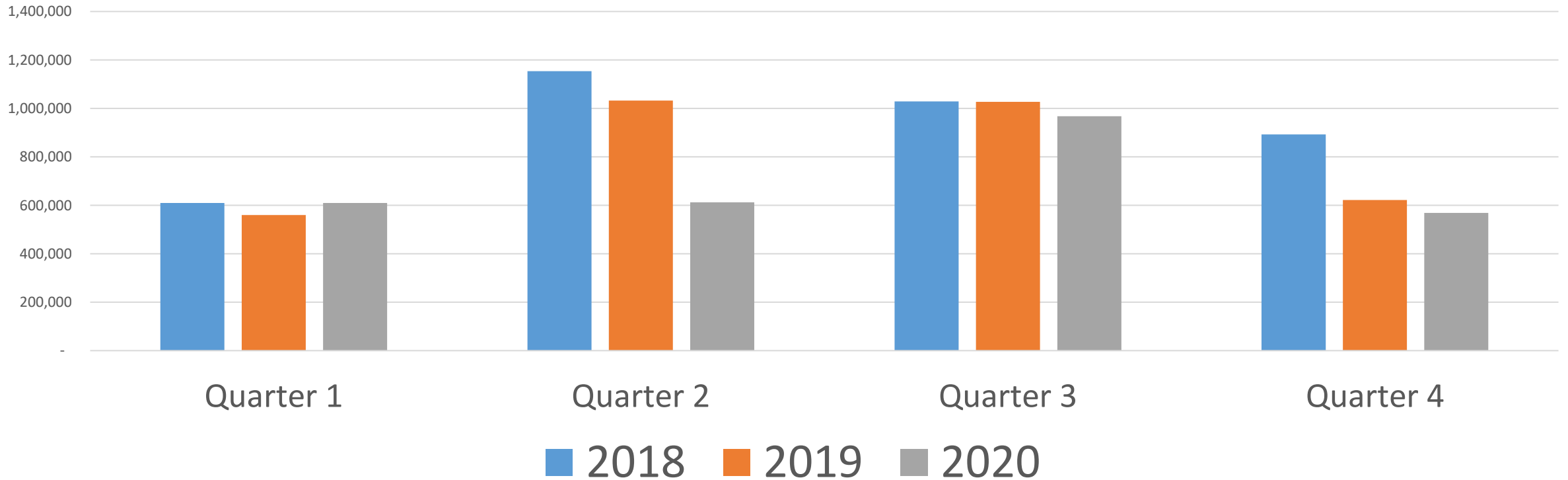
Collection Results 2017-2020

(to date)



Latest Data

VT E-Cycles Covered LBs by Quarter *(Q420 incomplete)*



Total Covered LBs 2017: 4,312,381 2018: 3,685,745 2019: 3,460,051
2020 Thru Nov20: 2,750,040



Questions?





VT E-Cycles Basics and Reference Info





Covered Devices – Taken for free

(aka Electronic Waste/Devices/Items)

- **Computers** (desktops, all-in-ones, laptops, notebooks, netbooks, & tablets)
- **Computer monitors** (CRTs, flat panel displays, LCD displays, plasma displays)
- **Printers** (most types including multi-function machines)
 - Does *not* include floor-standing models
- **Televisions**
- **Computer peripherals** (anything that provides input to or output from a computer and can only function when used with a computer; e.g., a mouse, keyboard, scanner, external hard drive, modem, computer speakers)

Non-Covered Items

- Are *banned* from disposal, like covered items, but can charge for them
 - *Cannot* be put in the garbage
- Anyone who is not a covered entity (household, charity, school district, or business with 10 or fewer employees) bringing in more than 7 devices = non-covered items = can charge

ELECTRONICS DISPOSAL BAN

free!
RECYCLING

Computers, printers, and computer peripherals

free!
RECYCLING

Televisions (all types) and computer monitors

Personal electronics (such as personal digital assistants and personal music players)

All telephones (including cell phones), answering and fax machines

Videocassette recorders (VCRs), digital versatile disc (DVD) players, digital converter boxes and stereo equipment

Power supply cords (used to charge electronic devices)

Electronic game consoles



Covered Entities = Who Can Participate for Free

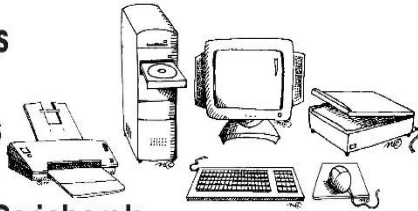
- Households
- Charities (501c3)
- School districts
- Business with 10 or fewer employees
- *No limit on number of covered devices by covered entities - **confirm one of categories above***
- Anyone delivering 7 or fewer covered devices at a time - ***not necessary to confirm source***

Collection Location

free ELECTRONICS RECYCLING

what

- Computers
- Monitors
- Televisions
- Printers
- Computer Peripherals (e.g. mouse, keyboard, scanner)



who

- Vermont... Households, Charities, or Anyone Dropping Off 7 or Fewer Devices
- Small Businesses (10 or fewer employees)
- School Districts

Take your electronic devices to any Vermont e-cycles location across the state. For a list of **FREE** locations visit:
www.vtecycles.org

NEED MORE INFORMATION?

1-855-6ecycle
www.vtecycles.org



ELECTRONICS DISPOSAL BAN

free!
RECYCLING

free!
RECYCLING

- Computers, printers, and computer peripherals
- Televisions (all types) and computer monitors
- Personal electronics (such as personal digital assistants and personal music players)
- All telephones (including cell phones), answering and fax machines
- Videocassette recorders (VCRs), digital versatile disc (DVD) players, digital converter boxes and stereo equipment
- Power supply cords (used to charge electronic devices)
- Electronic game consoles



NEED MORE INFORMATION?

1-855-6ecycle
www.vtecycles.org



IMPORTANT

PROTECT YOUR PERSONAL DATA

The security of any personal data or information (such as social security number, tax or banking, business records, or personal identification, etc.) is the sole responsibility of the owner of the electronic device being dropped at this location for recycling.

This location and the State of Vermont cannot guarantee the security of any data stored on hard drives, printer or copier memories, or other data storage devices brought in for recycling.

Please take all precautions to secure your data before recycling. For more information visit www.vtecycles.org or call 1-855-6ECYCLE.

NEED MORE INFORMATION?

www.vtecycles.org
1-855-6ecycle



To learn more about data security and how to remove personal information before dropping off electronic devices, visit www.vtecycles.org or call the toll free hotline above.